

Flag Day Ceremony

Duties of the adult leader:

Two weeks prior to the event:

1. Contact Mark Ryan to confirm time and Troop's role in ceremony. Email this information to the Scoutmaster and Committee Chairman.

Troop meeting prior to the event:

1. Make an announcement regarding the event at troop meeting and encourage all scouts to participate.
 - a. Time & Location – X:XXpm at the American Legion
 - b. Dress – Class 'A' uniform (including Merit Badge sash)
 - c. Go over the details of the Troop's role in the ceremony with the LC.

Day of event:

1. Be at the American Legion 20-30 minutes prior to start time.
2. Review the Troop's role with the LC and scouts.
3. Act as liaison between the Troop LC and American Legion.
4. Take attendance. (SPL can do this but make sure to get the list back.)
5. Stay until last scout is picked up.

Troop meeting after the event:

1. Email attendance list to: Service Hours coordinator, Advancement Coordinator and Scoutmaster.